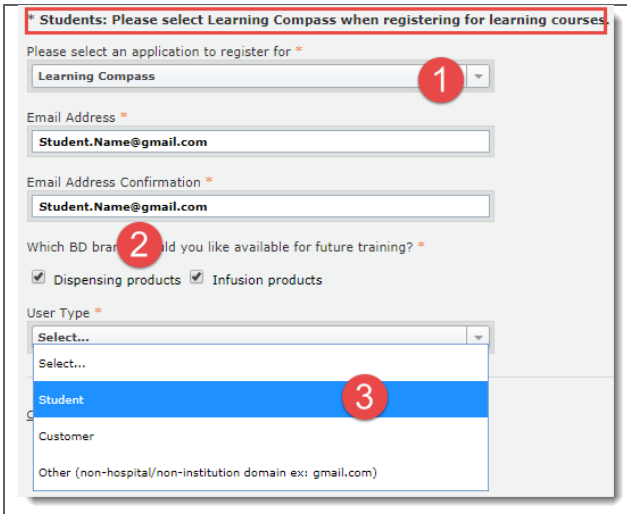
BD Learning Compass Sign-Up Instructions (rev 2/8/18)

How to Complete Registration and Log in at https://bd.com/LearningCompass

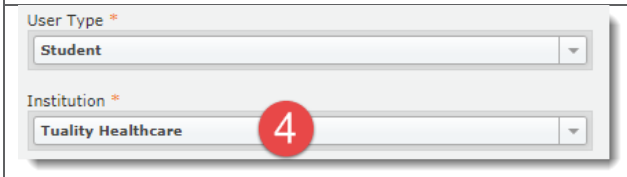
Web Address becomes: https://eim.carefusion.com/Account/Login?to=CU



Click register now or **SIGN UP** and complete just a few items in the registration form.

1. Make sure the application to register for is **Learning Compass**.

   Enter your **school or personal email address**, and enter it a second time to confirm.
2. Select Dispensing (and Infusion if you use Alaris Infusion devices, too)
3. In User Type, select **Student**



4. In the educational Institution field, select **Tuality Healthcare**
5. Click **CONTINUE WITH NEXT STEP >**

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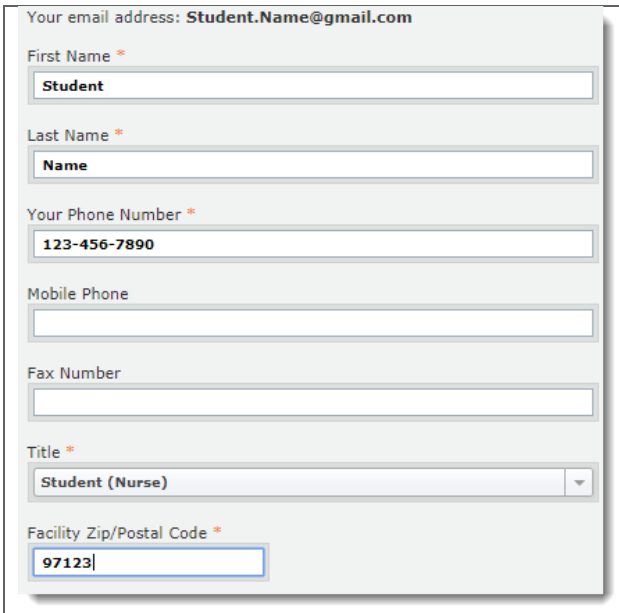
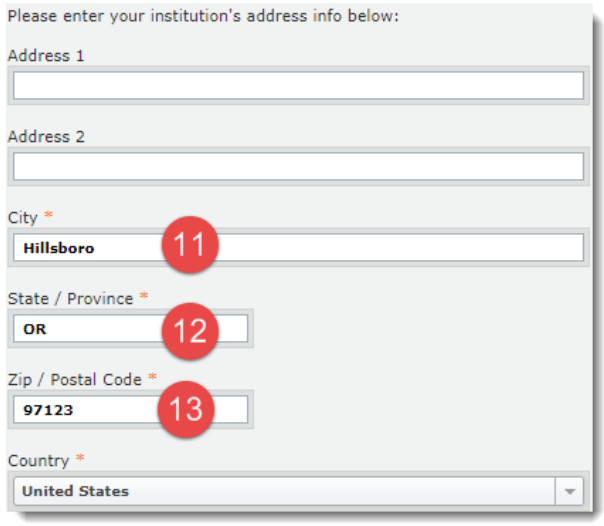


6. Type your First and Last Name as it should appear on your certificate of completion
7. Enter a phone number where you or your educator can be reached if there is an issue with your registration, for example:

   123-456-7890
8. Select your Title, for example:

   Student (Nurse)
9. Enter the facility Zip/Postal Code:

   97123
10. Click **CONTINUE WITH NEXT STEP >**



Enter the City, State/Province, and Country:

11. **Hillsboro**
12. **OR**
13. **United States**

Click **CONTINUE WITH NEXT STEP >**

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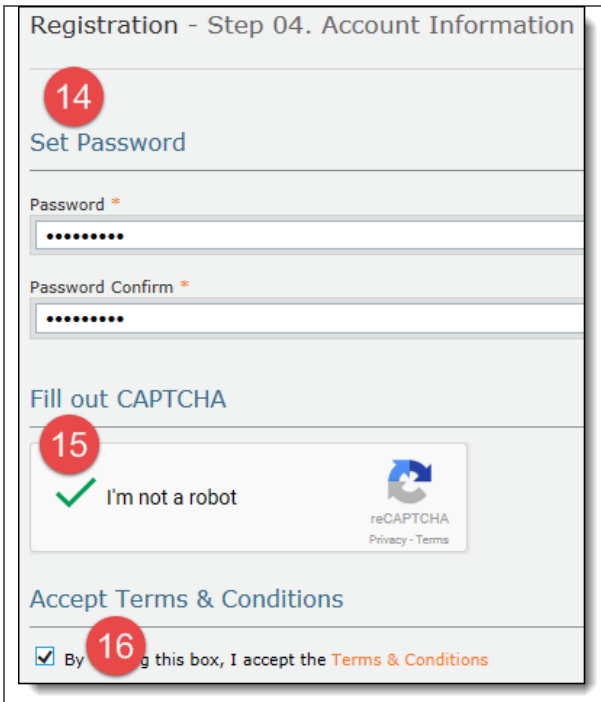
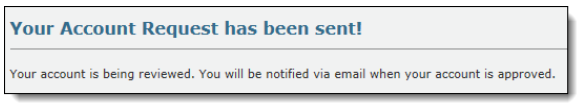


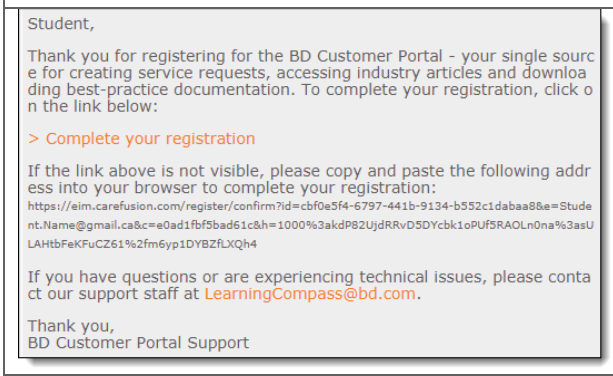
14. Enter your password twice to confirm it.
    a. 8 Characters Minimum
    b. At least 1 lower case letter, 1 upper case letter, and at least 1 number
    c. Make sure to write down the password you create.
    d. Your email address is your user name
15. Check the box beside "I'm not a robot."
16. Click the box to accept the web site Terms & Conditions.

Click **REGISTER >**



The Customer Portal will confirm your registration.

- If you selected your educational institution, your account will be approved automatically, immediately.
- Make sure to check your Spam folder for an email from CPSupport@bd.com.
- If you don't select the educational institution, the account will be placed in a review queue. During business hours (M-F 9am – 5pm PT), the accounts are approved on the same day.
- If you register in the evening or on the weekend, you will receive your approval email on the next business day.



Open the registration email, and click on the link to > Complete your registration.

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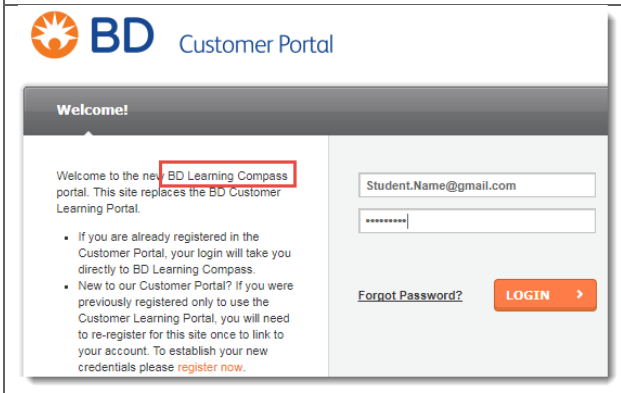
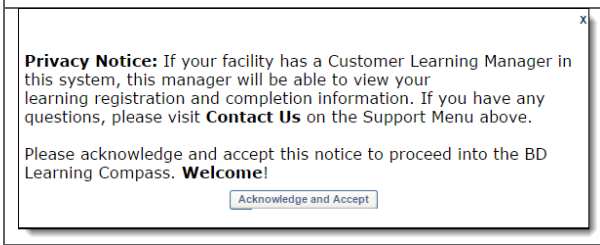
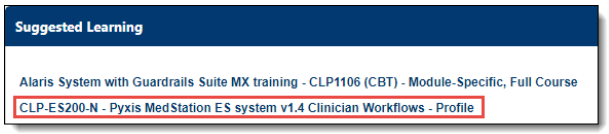
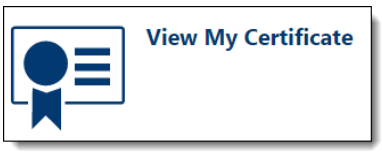
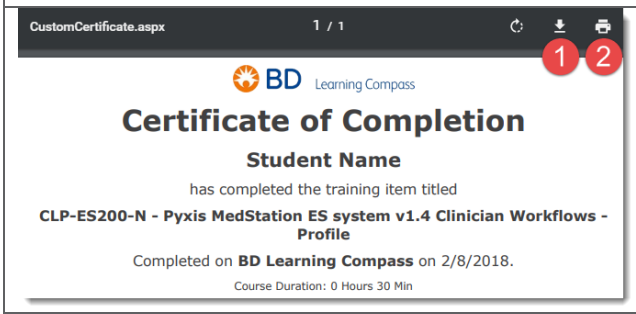
	On the confirmation page, click **LOGIN TO LEARNING COMPASS >**.
	**Important:** Make sure the text says **BD Learning Compass** on the first line. The web address should have CU at the end: https://eim.carefusion.com/Account/Login?to=CU If it says Customer Portal or anything else, click this link to log in: **https://bd.com/LearningCompass** Enter your email address and the password you just created, and click **LOGIN >**.
	Click the link to acknowledge and accept that your Customer Learning Manager may view your transcript in this system.
	Scroll down to the **Learning in Progress** or **Suggested Learning** widget, and complete the online course called: **CLP-ES200-N - Pyxis MedStation ES system v1.4 Clinician Workflows - Profile**
	Click **Launch** to start the course.
	Click **View My Certificate** to print or download your Certificate of Completion and provide it to your educator as requested. You can also find it later on Learning > My Learning. Click the Active button and choose Completed to show your completed transcript items.
	1. To **download** a copy of your certificate in PDF format (easy to email), click the Download icon. 2. To **print** the certificate, click the Print icon.

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